

Bozeman Public Library
Library Board of Trustees Meeting

Sept 18th, 2024

Minutes

Attendance Library Board of Trustees Chair Stewart Mohr, Trustees Mike Redburn, Pam Henley, Ken Spencer; Bozeman Public Library (BPL) Director Susan Gregory; Assistant Library Director Kit Stephenson; Administrative Assistant Lauranna Cossins; Department Heads Carmen Clark, Ellie Newell, & Sarah Widger; City Commissioner Jennifer Madgic; Library Foundation Director Janay Johnson; Friends of the Bozeman Public Library President Marilyn Kennelly; and Assistant City Manager Jon Henderson

Not Present: Trustee Mike Long

Call to Order Meeting was called to order by Board Chair Mohr at 4 pm.

Public Comment – No Public present, so no comment.

Approval of the Minutes

Action Trustee Henley moved to approve the minutes from the June 12th, 2024, meeting. Trustee Spencer seconded. There was no further discussion. The Board voted unanimously to approve the minutes.

Action/ Discussion:

Election of Library Board Officers for Fiscal Year 2025.

Action - Trustee Redburn moved to elect Stewart Mohr as Library Chair and Ken Spencer as Library Vice-Chair for the Library FY2025. Trustee Henley seconded. There was no further discussion. All voted in favor of the motion.

2026-2030 Capital improvement Plan Request

Assistant City Manager Jon Henderson presented a PowerPoint presentation to the Board about the Library Depreciation Fund Capital Request for FY2026-2030. This request includes funds to repair the section of the Library roof over the southwest corner of the building. Henderson also discussed the City FY2026-2030 Capital Improvement request in the General Fund that involves the Library building and grounds: the irrigation system for the Library grounds, installed when the building was built, is in serious disrepair and must be replaced. The Facilities department paid \$15,000 for repairs to the system this past summer and has had to pay similar high repair bills for the last few years. The irrigation company has advised that the system will continue to

deteriorate to the point where repairs are not possible. The General Fund capital requests will be presented to the City Commission for approval in the coming weeks.

Action- Trustee Henley moved to approve the Library Depreciation Fund requests for FY2026-2030 as presented by Assistant City Manager Henderson. Trustee Spencer seconded. There was no further discussion. All Trustees voted in favor of the motion.

Action- Trustee Redburn moved to approve the City General Fund Library Capital Request for FY2026-2030 as presented. There was no further discussion. All Trustees voted in favor of the motion.

Meeting Decorum- Board Chair Mohr and Director Gregory reviewed and discussed new City of Bozeman Ordinance 2157, which adds time, place, and manner requirements for public participation in City Commission and City Board meetings. This ordinance applies to the Library Board meetings, also. It explains what expected decorum is, lists unacceptable behavior, and details consequences of behaving inappropriately in City Commission and Board meetings:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF BOZEMAN, MONTANA, GENERALLY REVISING CHAPTER 2, ARTICLE 2, BOZEMAN MUNICIPAL CODE AND ADOPTING REASONABLE TIME, PLACE, AND MANNER REQUIREMENTS FOR PUBLIC PARTICIPATION AND DECORUM DURING CITY COMMISSION AND BOARD MEETINGS.

The section that applies to Library Board meetings is **Section 7, no. 2.02.120: Decorum/Public Participation**. The Library Board is empowered to tell an attendee who is behaving inappropriately to leave the Board meeting.

Correspondence- Gregory forwarded July and August comments via email to the Board. Gregory also discussed a patron complaint regarding service animals in the Library and the resolution.

Reports

Director's report - - Director Gregory provided her report to the Library Board prior to the meeting. Highlights were reviewed.

Department Heads' Highlights – Department reports were provided to the Board prior to the meeting.

City Commission Library Liaison - City Commissioner Jennifer Madgic- no report provided.

Library Foundation- Foundation Director Johnson- no report provided.

Friends of the Bozeman Public Library (FOL) - Friends President Marilyn Kennelly stated that January 1st is the date for the merger of the Friends of the Library and the Library Foundation to take place. The Friends Board has voted to approve the merger and the new joint bylaws. The Friends will continue to fund the Most Wanted collection of best sellers and the Book Club kits. The last Friends book sale of the year is November 2nd - 3rd and will be held here at the Library in the Community Room.

There being no further business, the meeting was adjourned by Chair Mohr at 5:26pm.

Next Board Meeting : Nov 20th, 2024, 4pm Library - Cottonwood Room