

Bozeman Public Library Board of Trustees Regular Meeting
Bozeman Public Library—Board Room
Wednesday, December 14th, 2016
Minutes

Attendance Board Chair Judy Mathre; Vice Chair John Gallagher; Trustees Ron Price; Jennifer Pawlak; Bozeman Public Library (BPL) Director Susan Gregory; BPL Department Heads Lois Dissly, Mary Jo Stanislao, Jason Greenwald, Kit Stephenson; Administrative Assistant Lauranna Cossins; Friends of the Library President Pam Henley; Friends of the Library Treasurer Kelly Pohl; Bozeman resident David Kingman.

Call to Order The meeting was called to order by Board Chair Judy Mathre at 4:02pm.

Approval of the Minutes Trustee Gallagher moved to approve the minutes from the November 16, 2016 Board meeting. Trustee Price seconded. The Board voted unanimously to approve the minutes.

Coffee Shop Policy Addendum Friends of the Library Treasurer Kelly Pohl spoke about a proposed addendum to the coffee shop lease. The owner was surprised to receive a tax bill for his business. Business improvements within City property are subject to taxes, but this was not disclosed in the lease, so the Friends came to an agreement with the owner: he would earn a 5% commission on all coffee shop book sales. This commission will cover his tax and perhaps incentivize him to sell more books. If he sells the business in the future, the Friends have the right to renegotiate this deal with a future owner. The addendum adds information about the tax and the 5% commission. It has been approved by the Friends and the City Attorney.

Action Trustee Price moved to approve the addendum to the lease. Trustee Pawlak seconded. The Board voted unanimously to approve the addendum.

Board Discussion of Labyrinth Proposal Bozeman resident David Kingman answered questions from the Board about his labyrinth proposal for the south end of the Library grounds. Kingman explained that he is happy to coordinate design ideas once he gets a sense of the Library's interest and a budget. He suggested that he could reach out to artists in the community to collaborate on a design. Board Chair Mathre pointed out that this proposal will need to be run by the City. Kingman said he could help with fundraising, and has friends and family that would like to contribute in honor of his late wife. Gregory noted that the Library Foundation might also be able to help with fundraising. Kingman and the Board discussed whether a labyrinth could be built without disturbing the soil, which could be preferable since the proposed site has buried railroad debris. Kingman and Board Chair Mathre decided to meet with Chuck Winn at the City to discuss the proposal.

Security System Update BPL Director Susan Gregory said that the City is going to install video surveillance cameras in some of its buildings. It is planned to include the Library on this list, in light of two recent lobby break-ins. The Library would need to pay for this from its departmental budget. Trustee Price had a security company put together a bid for an interior

security system for the Library, taking into account the Library's needs (staff-friendly, with features to reduce motion-based false alarms). The bid was for \$5,775. He noted that cameras and a security system serve different functions and would very likely be separate projects, with the Library Board and staff coordinating the motion sensor project. Having both exterior and lobby cameras plus a motion sensor system would be ideal.

Correspondence Gregory shared correspondence from the community. A person who visited the Computer Services desk said that the service was awesome. A patron suggested the Library get a Redbox for movie rentals. A patron complained about the noise. Someone requested a book, and another person thanked the Library for purchasing a book. A patron said that the new hold wrappers are not reusable/biodegradable the way the old hold slips were.

Director and Staff Reports Gregory said that a candidate for the Library Foundation President has accepted the position and would be announced soon. Gregory said that the Library's FY18 Depreciation Fund requests had been approved by the City Commission at the December 5th Commission meeting. The need to re-carpet the public areas of the Library in the next few years was included in the request with an estimated cost. The Board discussed future flooring options for the Library, and whether, as a LEED-certified building, the Library needs to choose environmentally-friendly materials as it makes improvements.

Kit Stephenson shared that BPL now has an added link to the database Novelist that links to the Library catalog. Patrons can now see recommendations when they look up titles in the catalog. The new self-check machines also give recommendations based on what the patron is checking out. The list can be printed or emailed. On the Novelist site, you can click on a title and it will take you to the BPL catalog to check availability. Stephenson also reported that the Greater Gallatin Homeless Action Coalition is sponsoring a candlelight memorial for six people who have died homeless in the Bozeman community in the last year on December 21st on the front lawn of the Library. This memorial is part of a national day of remembrance for the homeless. She reported that delivery of the bookmobile has been delayed to late February or March.

Friends of the Library Report Friends of the Library President Pam Henley reported that the Friends are selling bookplates for \$10 each to fund the opening collection of the bookmobile. Their annual meeting is on January 30th, and their next regular meeting is on January 10th. Henley said that the Friends contributed money to Library Legislative Day.

Other Business Trustee Gallagher reported that a patron who bikes to the Library told him that one of the sculptures is hazardously placed in relation to the bike path. Gregory said that she would talk with the Gallatin Art Crossing Board about moving the sculpture to a different location from the east-side bridge; the winter weather might mean that the move will be delayed until spring.

Adjournment There being no further business, Board Chair Mathre adjourned the meeting at 5:14pm.